



TRAUMATIC BRAIN INJURY ADVISORY COUNCIL

Date: September 17, 2008

Time: 10:00am-2:00 pm

Location: Public Health-Pine

TYPE OF MEETING		Quarterly Meeting		
FACILITATOR		Marilyn Lash, Chairperson		
ATTENDEES				
NAME	PRESENT	NAME	PRESENT	
(Council Members)				GUESTS
Chip Baggett	<input type="checkbox"/>			
Spencer Clark	<input type="checkbox"/>	Carol Ornitz	<input checked="" type="checkbox"/>	Tami Guerrier
Christina Craig	<input checked="" type="checkbox"/>	Grey Powell	<input type="checkbox"/>	Marian Hartman
Michele Elliott	<input checked="" type="checkbox"/>	Sharon Rhyne	<input type="checkbox"/>	Sharon Schiro
Sandra Farmer	<input checked="" type="checkbox"/>	Holly Riddle	<input type="checkbox"/>	John Harris
Martin Foil	<input type="checkbox"/>	Scott Sagraves	<input type="checkbox"/>	Leza Wainwright
David Forsythe	<input checked="" type="checkbox"/>	Elsie Siebelink	<input checked="" type="checkbox"/>	
Travis Glass	<input checked="" type="checkbox"/>	Charlie Smith	<input type="checkbox"/>	
Flora Hammond	<input type="checkbox"/>	Jim Swain	<input checked="" type="checkbox"/>	
Tonia Harrison	<input type="checkbox"/>	Tom Winton	<input checked="" type="checkbox"/>	
Linda Herbert	<input checked="" type="checkbox"/>		<input type="checkbox"/>	
Holli Hoffman	<input type="checkbox"/>		<input type="checkbox"/>	
Steve Hooper	<input checked="" type="checkbox"/>		<input type="checkbox"/>	
Ana King	<input checked="" type="checkbox"/>		<input type="checkbox"/>	
Marilyn Lash	<input checked="" type="checkbox"/>	Staff to Council	<input type="checkbox"/>	
Chuck Monnett	<input type="checkbox"/>	Sandy Ellsworth	<input checked="" type="checkbox"/>	
Liz Newlin	<input checked="" type="checkbox"/>	Jan White	<input checked="" type="checkbox"/>	
	<input type="checkbox"/>		<input type="checkbox"/>	

1. Agenda topic: Welcome, Introductions

Marilyn Lash

Discussion	Ms. Lash welcomed everyone and members introduced themselves. Ms. Lash announced the two newest Council members Christina Craig and Chip Baggett.		
Conclusions			
Action Items	Person(s) Responsible	Deadline	

2. Agenda topic: Review of Minutes

Marilyn Lash

Discussion	Minutes were reviewed. No corrections were noted. Dr. Hooper made a motion to adopt the minutes, second by Ms. King. Motion passed.		
Conclusions	The minutes were adopted as presented.		
Action Items	Person(s) Responsible	Deadline	
The minutes will be posted on the web.	Janice White	12/11/08	

3. Agenda topic: Old Business

Marilyn Lash

Discussion	• Ms. Lash and members of Council had a meeting with Ms. Wainwright to discuss reporting from
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	<p>the Division. As a follow up to that meeting Ms. Wainwright is here today to present to Council.</p> <ul style="list-style-type: none"> Continued discussion regarding licensing of facilities is ongoing. A Veterans fact sheet will be produced. Mr. Smith will be unable to work on this project. John Harris of the Division will work with Ms. Farmer and Ms. White. The Position Paper titled "A Call to Action" was distributed to key Legislators by the Legislative Committee, Council members and BIANC along with a cover letter. It was requested that the Division mail the letter and paper to all Legislators several months ago. This has not been completed and is a renewed request by the Council. The Prevention Committee continues to work on gathering the lists for dissemination of the injury prevention survey. 		
Conclusions			
Action Items	Person(s) Responsible	Deadline	

4. Agenda topic: Funding Update and LME report from Division

Leza Wainwright

Discussion	<p>Ms. Lash introduced Leza Wainwright, Co-Director of the Division of Mental Health/DD/Substance Abuse Services to the Council and recapped their meeting which occurred in May of '08.</p> <p>Ms. Wainwright reported on budget information for TBI within the Division. Major topic areas as follows:</p> <ul style="list-style-type: none"> A handout was distributed of the TBI budget for the last three fiscal years and projections for '09. This information was broken down to include contracts, continuation allocations and service allocations to LMEs, including approximately \$500,000 in Mental Health Trust Fund dollars. An explanation of the overall Division budget and why money was moved from all budgets, including TBI to cover LME administrative costs last year. Funding for individuals at group homes outside of their home LMEs. This may be an area where Cross Area Service Program (CASP) Funds may be utilized. The NC General Assembly supports all money being distributed to LMEs on a per capita basis. Letters and position papers from council should always go to Rep. Insko and Sen. Nesbitt and copied to Ms. Wainwright and Secretary Benton. The Division agreed to get more definitive numbers of persons served and the types of services received. A uniform data collection system was discussed. Ms. Wainwright explained the problem of knowing what consumers receive under other services such as Medicaid. The NC General Assembly supports all LMEs going to Single Stream Funding which has the potential to reduce the amount of specific information we get regarding specific population groups. Study Commission verses Institute of Medicine (IOM) study. Study Commission may have both Legislative and public members and has specific rules around when it meets etc. IOM would convene specific membership group to conduct study. Both Ms. Hartman and Ms. Craig endorsed the Study Commission over the IOM study so that Legislators could be involved and educated regarding TBI. Ms. Lash reported that the Council had recommended change of the definition of brain injury used by the Division from the narrow definition of traumatic brain injury to the broader definition of acquired brain injury (ABI) earlier in 2008. Ms. Wainwright stated that the Division would support the Council's position on the issue. The Council will propose this change to the Legislature in 2009. Licensure of group homes for TBI was discussed. Ms. Elliott from Division of Health Service Regulation gave information regarding present types of licensure. The process of Screening/Triage/Referral (STR) at the LME level was discussed. TBI may be missed at this level. Education of LMEs regarding brain injury 		
Conclusions			
Action Items	Person(s) Responsible	Deadline	
<ul style="list-style-type: none"> Health Services Committee should write letter in support of continuation allocations for funded group homes in the state. All letters should be signed by both the Chair of the Council and the Chair of the represented Committee with support by all Council members (List County of each signor). 	Davis Forsythe Carol Ornitz	Draft by 12/8/08	
<ul style="list-style-type: none"> Council to draft position on Single Stream funding and how it affects TBI dollars and the ability to track those dollars. 	Marilyn Lash, Ana King, Sharon Rhyne, Sandy Ellsworth	Draft by 12/8/08	

<ul style="list-style-type: none"> Council to find sponsors from House and Senate to present bill to change definition to include all of ABI. 	Sandra Farmer Carol Ornitz	Ongoing
<ul style="list-style-type: none"> Council to follow up with Ms. Wainwright regarding procedures for Study Commission to implement Call to Action. 	Marilyn Lash and Legislative Committee	Ongoing
<ul style="list-style-type: none"> Explore systems of data collection at the Division level for more accurate state reporting to the Council. 	Marilyn Lash Carol Ornitz	Ongoing
<ul style="list-style-type: none"> Draft position statement regarding screening for TBI during STR process. 	Sandy Ellsworth, Jan White	Ongoing
<ul style="list-style-type: none"> Explore the possibility of TBI discussion at LME Directors Meeting. 	Spencer Clark, Sandy Ellsworth	Ongoing
<ul style="list-style-type: none"> Reporting of more detailed numbers of persons with TBI being served in the State of NC. 	Leza Wainwright, Spencer Clark	Ongoing

5. Agenda topic: DMH Lead Agency Report

**Sandy Ellsworth
Jan White**

Discussion	<p>Ms. Ellsworth reported that in addition to the topics which have previously been discussed which are high priorities the following topics are also being worked on:</p> <ul style="list-style-type: none"> State Plan-Ms. Ellsworth and Ms. Lash have been working on this document which will need to be completed for the HRSA Grant application. Ms. Ellsworth requested information from both Public Health and Division of Health Service Regulation. Ms. Ellsworth distributed copied of the Needs Assessment which was conducted by the Center For Development and Learning (CDL) last year. The new HRSA Grant guidelines were discussed as well as ideas for target areas for the grant. These included: Community capacity building including looking at day treatment and club houses which would connect closely to VR, residential services including supervised apartments, the creation of TBI specific service definitions and the need to look at TBI within DJJ. Ms. Ellsworth reported that a committee would be formed to review the grant and make recommendations. The Division has offered another employee to assist Ms. Ellsworth to write the grant. The Division has requested funding for a new TBI position in the expansion budget. The General Assembly has mandated four DD waivers. The TBI waiver could be written after these waivers are completed. Council membership is an ongoing process. The LME Director position has been filled by Eastpointe Director Ken Jones. <p>Ms. White reported on prevention activities in the Division:</p> <ul style="list-style-type: none"> \$1500 in Safe and Drug Free School money was secured for concussion trainings which occurred through the NCHS Athletic Association at the Student Athlete Summer Institutes in 5 locations across the state. Continued involvement in the State Falls Coalition which meets quarterly. Presentation on Intellectual Disabilities at Drug and Family Court with Marian Hartman has led to the possibility of training at the Administrative Office of the Courts. 		
Conclusions			
Action Items	Person(s) Responsible	Deadline	
<ul style="list-style-type: none"> Information for the TBI State Plan to be given to Ms. Ellsworth and Ms. Lash from Public Health and Division of Health Service Regulation. 	Sharon Rhyne Michele Elliott	Ongoing	
<ul style="list-style-type: none"> Distribution of Needs Assessment to all Council Members not present. 	Jan White	9-31-08	
<ul style="list-style-type: none"> A committee will be convened to work on the Grant proposal. 	Sandy Ellsworth		

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6. Agenda topic: Licensure Issues for TBI Group Homes Michiele Elliott

Discussion	Ms. Elliott has been in touch with ReNu Life and has discussed licensure issues with them. Licensure overall needs to be looked at and possibly new rules and legislation are warranted. Much discussion ensued. Ms. Lash requested that a short term task force be formed to review the issue to be chaired by Ms. King. Committee members include: Ms. Lash, Marian Hartman, Ms. Herbert, Ms. King, Mr. Forsythe and Ms. Ellsworth.		
Conclusions	Study of the licensure issue is needed to draw conclusions and make recommendations for legislation.		
Action Items	Person(s) Responsible	Deadline	
A short term Licensure Task Force will meet in the month of October.	Ana King	10-31-08	

10. Agenda topic: Committee Reports Committee Chairs

Discussion	Committee Reports: Legislative Committee: Sandra Farmer Ms. Farmer distributed a handout about Alliance of Legislators and Survivors Together Achieving Responsible Services- ALSTARS . This is a grass roots effort lead by BIANC to improve services across our state through legislative action. Additionally, she distributed the information sheet from the DD Consortium regarding NC's DD system. Legislators are being invited to come to camp which occurs in October. Health Services & Service Delivery: David Forsythe Continued work has included looking at the developmental therapies Service Definition. Mr. Glass has been instrumental in this process. Discussion of new TBI service definitions ensued and Ms. Ellsworth described how this is happening within the single stream funded LMEs. Additional discussion surrounded review and appeal processes at the LMEs. Prevention Committee: Liz Newlin Work continues on gathering lists for proper and complete dissemination of the injury prevention survey.		
Conclusions			
Action Items	Person(s) Responsible	Deadline	

Ms. Lash thanked everyone for their participation. There being no further business, the meeting was adjourned at 2:10 pm.